



Child Hunger Outreach Specialist - Tulsa

BACKGROUND

Hunger Free Oklahoma, a fund of the Tulsa Community Foundation, exists to leverage the power of collaboration to solve hunger in Oklahoma by improving systems, policies, and practices. HFO is a new statewide nonprofit established to work as a backbone organization to create systemic solutions, public/private partnerships, and collaborate with existing organizations addressing hunger.

HFO is seeking program staff to work directly with various stakeholders at the state and local levels and provide technical assistance for implementation of Federal Nutrition Programs. HFO does not provide direct service, instead, we collaboratively work with community based organizations, government agencies, and other stakeholders who directly serve individuals. We provide support through technical assistance, convening, research, and policy guidance to nonprofit, government, and other stakeholders statewide.

JOB PURPOSE

The Child Hunger Outreach Specialist will join the Hunger Free Oklahoma Tulsa Office in support of Federal Child Nutrition Program expansion in eastern Oklahoma. This position will empower schools and community organizations to utilize available federal resources through outreach, technical assistance, and leveraging our, and our partners', available resources. Specifically, HFO's Child Nutrition Expansion Program aims to increase participation in school breakfast, afterschool meals, summer meals, and the Community Eligibility Provision (which allows all students at a school to eat breakfast and lunch for free). The Child Hunger Outreach Specialist reports directly to the Tulsa Regional Manager.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The Tulsa based Child Hunger Outreach Specialist will become an expert in Federal Child Nutrition Programs in order to educate schools and other stakeholders on the benefits of the programs, assist schools and community organizations in application and implementation, and improve outcomes. They will also be integral in supporting community stakeholders to act strategically and locally to address hunger. This position will serve as the voice for child nutrition programs across the eastern region of the state – building strategic partnerships, serving as a resource and consultant for complex child nutrition programs, and working with the HFO policy team to identify roadblocks to success.

Child Hunger Outreach Specialist Responsibilities:

- Develop/implement child nutrition outreach strategies
- Track/report grant deliverables
- Establish/execute strong consulting relationships with strategic stakeholders
- Provide technical assistance
- Convene/support child hunger stakeholders
- Educate stakeholders on the importance of nutritional quality in meal programs
- Identify/develop strong partnerships with local organizations
- Identify/promote best practices
- Develop communication tools and strategies to promote programs

Child Hunger Outreach Specialist Responsibilities (Continued):

- Provide public education and outreach
- Connect community organizations to existing resources
- Serve as a resource for all child hunger issues
- Other tasks as assigned

REQUIREMENTS & QUALIFICATIONS

Education and Experience

- Bachelor's degree; or Associate's degree with 4 or more years of experience in education, nutrition and/or nonprofit administration
- Background in education, child nutrition programs, or community outreach (preferred)
- Salesforce experience (preferred)

Desired Strengths and Abilities:

- Effective communication – to a broad range of audiences; comfortable working with diverse populations and knowledge of a wide subject matter
- Strategic thinking and innovation – ability to reason and solve problems in high pressure situations; recognize strategic opportunities for systems change; introduce new tactics or approaches that significantly improve or revise existing systems
- Engaging and passionate – must be able to explain to stakeholders how hunger impacts their work and get them excited about addressing it
- Self-motivation – results oriented, takes action, committed to continuous learning and growth
- Collaborative – must be skilled in facilitating and staffing meetings and developing buy-in

Other Skills and Requirements:

- Proficient in MS Office Suite
- Familiar with social media
- Willingness to travel – this position will work with organizations across the eastern part of Oklahoma. Travel will vary during the year.
 - Moderate travel
 - Low overnight travel

Hunger Free Oklahoma is a partner of Tulsa Community Foundation.

Please e-mail resumes to: info@hungerfreeok.org

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